

Skywave Technologies

<https://www.skywavetechnologies.com/careers/junior-sales-marketing-assistant/>

Junior Sales and Marketing Assistant

Responsibilities

The **Junior Sales & Marketing Assistant** is supporting the work of our Sales and Marketing Team on creative publications, Sales & Marketing campaigns, Content writing and other Marketing related projects, with the following duties:

- Able to present a professional and outstanding company image
- Prepare attractive sales presentations
- Use basic skills on video editing or graphic tools
- Assist in creating marketing material and running campaigns on social media and by email
- Research market trends and information for competitive benchmarking
- Find potential customers through research, reach out and follow up on inquiries/ opportunities
- Update contact information and keep track of customer interactions in our CRM system
- Assist in the planning and coordination of marketing events, join business events

The **Junior Sales & Marketing Assistant** has an accountable, creative, innovative and business-oriented mindset with excellent communication skills.

Requirements

- Thai Nationality, any gender
- Bachelor Degree in Marketing, Business Administration, Communication or related field – fresh Graduate or Senior students are welcome
- Excellent command of written and spoken English

Soft Skills

- Great service mind, smart and efficient, with strong ability to understand customer requirements fast and completely
- Out-going, cheerful personality that fits into an enthusiastic, dynamic team
- Open Minded – Think outside the box
- Proactive with highly responsible attitude, eager to learn new skills
- Self-motivated, 100% reliable and efficient work style
- Enjoy being part of a multi-cultural, diverse Team

Skywave Technologies offers attractive remuneration, flexible working hours and a great teamwork experience to the right candidate.

Interested candidates are invited to forward their application letter with detailed resume, references, last salary, expected salary and recent color photograph

BY EMAIL to: careers@skywavetechnologies.com

Only complete applications can be considered!

Hiring organization

Skywave Technologies (Thailand) Co., Ltd.

Job Location

Bangkok